

AMENDMENT OF SOLICITATION / MODIFICATION OF CONTRACT			1. Contract Number		Page of Pages		
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2. Amendment/Modification Number Amendment No. 5		3. Effective Date See Box 16C		4. Requisition/Purchase Request No.		5. Solicitation Caption Neighborhood Livability Study Support	
6. Issued by: District Department of Transportation Office of Contracting and Procurement 250 M Street, SE, 7 th Floor. Washington, D.C. 20003				Code		7. Administered by (If other than line 6)	
8. Name and Address of Contractor (No. street, city, county, state and zip code) TO ALL PROSPECTIVE OFFERORS Code Facility				9A. Amendment of Solicitation No. OCPTO230032			
				X 9B. Dated (See Item 11) 11/28/2023			
				10A. Modification of Contractor/Order No.			
				10B. Dated (See Item 13)			
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers <input type="checkbox"/> is extended. <input checked="" type="checkbox"/> is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning one (1) copy of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or fax which includes a reference to the solicitation and amendment number. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such may be made by letter or fax, provided each letter or telegram makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. Accounting and Appropriation Data (If Required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS , IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14							
A. This change order is issued pursuant to (Specify Authority): 27 DCMR, Chapter 36, Section 3601.2(b) The changes set forth in Item 14 are made in the contract/order no. in item 10A.							
B. The above numbered contract/order is modified to reflect the administrative changes (such as changes in paying office, appropriation data etc.) set forth in item 14, pursuant to the authority of 27DCMR, Chapter 36, Section 3601.2.							
C. This supplemental agreement is entered into pursuant to authority of:							
D. Other (Specify type of modification and authority) Paragraph 15, Changes, Standard Contract Provisions							
E. IMPORTANT: Contractor <input checked="" type="checkbox"/> is not <input type="checkbox"/> is required to sign this document and return one (1) copy to the issuing office.							
14. Description of Amendment/Modification (Organized by UCF Section headings, including solicitation/contract subject matter where feasible.) Solicitation No. OCPTO230032 hereby amended as follows: 1. Below is the response to the questions submitted.							
Except as provided herein, all terms and conditions of the document is referenced in Item 9A or 10A remain unchanged and in full force and effect.							
15A. Contractor's Name and Title of Signer (Type or print)				16A. Name of Contracting Officer			
				Carol Hessler			
15B. Contractor/Vendor		15C. Date Signed		16B. District of Columbia		16C. Date Signed	
				Carol Hessler		1/3/24	
(Signature of person authorized to sign)				(Signature of Contracting Officer)			

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Q1: - Page 13 of the RFQ, Section 7.0 includes the following statement regarding the Neighborhood Safety and Mobility Studies: “Each study... shall be awarded via Task Order.” Could you please clarify what is meant by this statement? The rest of the scope-related language for Task 7 suggests that requests for individual Neighborhood Safety and Mobility Studies will be issued under this Neighborhood Livability Study Support Task Order once it is awarded. However, the statement on page 13 that “each study... will be awarded via Task Order” makes it sound as if each study will be issued under a separate Task Order. Is this indeed the case? If so, will those separate Task Orders feature their own competitive solicitations?

Response: Section 3. Task Order Special Provisions is revised to include new Section 3.5 Work Orders Language.

Section 3.5

The Consultant shall not commence work until notification of work order approval has been transmitted by the Contract Administrator (CA).

- Each work order (WO) shall be initiated by the CA transmitting a scope of work outlining the expected duties to be performed and any specific terms and conditions related to the effort.
- If there is a conflict between the terms and conditions of a WO and the terms and conditions of a task order (TO) or the IDIQ contract, then the terms of the TO or the IDIQ contract shall prevail.
- The CA is responsible for transmitting all WOs to the Consultant. The CA shall prepare a scope of work containing a period of performance with each WO.
- The Consultant shall acknowledge each WO within 24 hours of notification and provide proposal and cost estimate within three (3) business days of notification.
- The Consultant’s proposal for a WO shall contain data that are sufficient to demonstrate an understanding of the work including the identity of personnel; quantity of hours, and Other Direct Costs (“ODC”) required accomplish the work. The labor rates negotiated in the TO shall be used in pricing the level of effort for the WO.
- WO approvals shall include the agreed upon scope of work, period of performance, deliverables, level of effort, and associated total price. The CA shall provide a sample WO approval for contractor’s reference.
- WO approval notifications shall be communicated in writing. Electronic mail and messaging, internet-based shared data sites, hand delivery, and U.S. Mail are acceptable.

The CA shall administer all work in accordance with their delegated duties.

Section 7.0 is revised as follows: Task Order is replaced with Work Orders.

Q2: Does DDOT want resumes only for the 10 Key Personnel required listed on pages 5 & 6 of the RFP or is the consultant allowed to submit resumes for additional personnel?

Response: Only key personnel resumes will be evaluated.