

**Government of the District of Columbia
Office of Contracting and Procurement
Department of Transportation**

Kenneth O'Connell, President/Principal In Charge
O'Connell & Lawrence
17904 Georgia Avenue Suite 302
Olney, Maryland 20832
Via Email: ken.oconnell@oclinc.com

**Subject: Letter Contract
Contract No.: DCKA-2017-T-0077**

**Category N – Pavement Management and
Infrastructure Data**

**Caption: FY-22 Sidewalk Condition
Assessment**

Dear Mr. O'Connell:

In accordance with 27 DCMR §2425, this is a letter contract between the District of Columbia (the District) and O'Connell & Lawrence (the Contractor) wherein the Contractor agrees to perform the FY-22 Sidewalk Condition Assessment in accordance with the documents incorporated by reference below.

The District intends to definitize this letter contract within ninety (90) days of the date of award of this letter contract (the date the Contracting Officer signs this letter contract) at which time this letter contract shall merge with the definitized contract. If the District does not definitize this letter contract within 90 days of the award of this letter contract or any extensions thereof, this letter contract shall expire.

The District will pay the Contractor for the services performed under this letter contract in an amount not-to-exceed ("NTE.") \$733,995.91, which is approximately 50% of the estimated contract NTE of the proposed definitive contract. If the District and the Contractor agree in writing to a definitive contract, the District will pay the Contractor for the services performed during the duration of the definitive contract an amount not to exceed \$1,467,991.83 for the twelve month period of the proposed definitive contract.

The contractor shall perform under this letter contract pursuant to the terms of the following documents, which are hereby incorporated by reference and made a part of this letter contract:

- A. This letter contract (including the contractor's technical and price proposal dated August 30, 2022 and Scope of Services Assumptions/Clarifications dated August 31, 2022 (Attachment A)
- B. Request for Qualifications dated March 31, 2022 as amended. Solicitation No. OCPTO220002
- C. Qualification submission dated April 28, 2022.
- D. Contract DCKA-2017-T-0077

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In the event of a conflict among the incorporated documents, the conflict shall be resolved by giving precedence to the documents in the order listed above.

This Letter Contract shall be subject to the appropriation of funds.

Signature 

Contractor _____
O'Connell & Lawrence

Date: 09/12/2022

Typed Name and Title: **Kenneth J. O'Connell, Ph.D., P.E.**

President/Principal-in-Charge

District of Columbia

Jeralyn Johnson

Jeralyn Johnson
Contracting Officer

Date: 9/20/2022