

**Government of the District of Columbia
Office of Contracting and Procurement
Department of Transportation**

Mr. Edward Myers, Principal In Charge
Kittelson & Associates
100 M Street SE Suite 910
Washington, DC 20003
Via Email: emyers@kittelson.com

**Subject: Letter Contract
Contract No.: DCKA-2017-T-0059**

**Category I – Transportation and Planning
Studies**

**Caption: Martin Luther King Jr.-Good
Hope Road SE Safety and Connectivity
Study**

Dear Mr. Myers:

In accordance with 27 DCMR §2425, this is a letter contract between the District of Columbia (the District) and Kittelson and Associates (the Contractor) wherein the Contractor agrees to perform the Martin Luther King, Jr.-Good Hope Road SE Safety and Connectivity Study in accordance with the documents incorporated by reference below.

The District intends to definitize this letter contract within ninety (90) days of the date of award of this letter contract (the date the Contracting Officer signs this letter contract) at which time this letter contract shall merge with the definitized contract. If the District does not definitize this letter contract within 90 days of the award of this letter contract or any extensions thereof, this letter contract shall expire.

The District will pay the Contractor for the services performed under this letter contract in an amount not-to-exceed ("NTE.") \$577,846.46., which is approximately 50% of the estimated contract NTE of the proposed definitive contract. If the District and the Contractor agree in writing to a definitive contract, the District will pay the Contractor for the services performed during the duration of the definitive contract an amount not to exceed \$1,155,692.92 for the fifteen month period of the proposed definitive contract.

The contractor shall perform under this letter contract pursuant to the terms of the following documents, which are hereby incorporated by reference and made a part of this letter contract:

- A. This letter contract (including the contractor's technical and price proposal dated September 24, 2021 and Scope of Services and deliverables dated September 24, 2021 (Attachment A)
- B. Request for Qualifications dated February 16, 2021. Solicitation No. OCPTO210003
- C. Qualification submission dated March 9, 2021.
- D. Contract DCKA-2017-T-0059

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In the event of a conflict among the incorporated documents, the conflict shall be resolved by giving precedence to the documents in the order listed above.

This Letter Contract shall be subject to the appropriation of funds.

Signature

DocuSigned by:
Ed Myers
Contractor 74012BD013F3445...
Kittelson & Associates

Date: October 15, 2021

Typed Name and Title: Edward J Myers, PE

Vice President & Senior Principal Engineer/Authorized Signer

District of Columbia

William "Bill" Sharp
Chief Contracting Officer

Date: 11/9/2021